



Asotin County Health District
719 5th Street
Clarkston, WA 99403
Phone: 509-243-3344 Fax 509-243-3345
www.ac-hd.org

Asotin County Local Board of Health Meeting
JULY 27, 2026 at 1:00pm

Present: Skate Pierce (Chair), Dan Button, Brian Shinn, Lori Loseth, Brendan Johnson,
Absent: Lisa Barnes (Vice-Chair)

ACHD staff: Brady Woodbury, Lora Gittins, Samantha Bingman, Beth Conlan, Amy Finney, Dr. Bob Lutz

Other: Sarah Croskey (CLA)

The regular Board Meeting was called to order by Skate Pierce at 1:03pm

Topic	Discussion	Action
		(Aye, Nay, Abstain)
Minutes Approval		
Approval of the 06-29-2026 BOH Meeting Minutes	No changes to the minutes. Approved by Skate	
Financial Report		
Expense Voucher	In accordance with the adopted Purchasing Policy, the July 2026 voucher and warrant packet #APPKT09955, voucher #320, in the amount of \$119,802.05 as presented, is approved. Payment processed by the Asotin County Auditor's Office to replenish the Asotin County Public Health District's Revolving Imprest Expense Account. Notable items include \$12,300 for security cameras and \$1200 for parking lot. Otherwise, regular monthly expenses. Lori Loseth moved to approve the July 2026 Expense Vouchers as presented. Brian Shinn seconded. Motion passed with no further discussion.	Motion Passed (5-0-0)



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Financials presented by Sarah Croskey	- Financials for May 2026 were shared with BOH. - Cash reserves increased due to the sale of the Asotin building. - In August, Sarah will present an investment policy for the Board to discuss. - Year-to-date shows behind on revenue. If more than 10% off projected budget, will need to amend. - Salary difference is due to the unfilled position funded by Greater Health Now grant. - Built in buffer for professional services due to not knowing costs. - FPHS funding will be down for FY27.	
Old Business		
Building update presented by Brady Woodbury	- Roof was worked on. We will not know if it is fixed until we get a heavy rainstorm. The company is committed to working on the roof until it is fixed. - Held back \$73,000 pending roof being done but looking to pay it back. - Security cameras will be up and running by August 3. 7 cameras were installed (6 exterior, 1 interior facing the front door). Cameras do not capture or record sound.	
New Business		
Presentation by Dr. Bob Lutz Program Updates presented by Beth Conlan and Amy Finney Vital Records update presented by Brady Woodbury	- Presentation on cyclospora - Lead Program: have done home visits using XRF analyzer - Life jacket stand has been moved from Whitman County to Asotin County - DOH has proposed a fee increase for birth certificates and death certificates due to a projected budget shortfall. Amount and timing TBD.	



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	Some LHJs are pushing back against the increase.	
Program Stats	Nothing of significance to report.	
Public Comment		
Public Comment	No public comment	
Announcements/Reports		
Announcements	- Open House/CHIP data walk will be October 6th from 3-7pm. - We are starting 2027 budget prep. Goal is to present to BOH in October, vote in November. - Brady and Dr. Lutz will be attending a Secretary of Health convening in Tumwater July 28. This is expected to be a high-level discussion with multiple agencies present. - Dan Button would like to acknowledge Dr. Lutz's contribution to the community through his street medicine/outreach work he is doing with CHAS on a regular basis.	
Executive Session	None	
Scheduled Meetings		
Next Meeting	Next meeting: August 31, 2026, 1:00pm, ACHD Community Room/Board Room (719 5th Street, Clarkston)	
Meeting Adjournment	Skate Pierce adjourned meeting at 2:29pm, after completed agenda items discussed.	

Meeting minutes taken by: Beth Conlan, PHEP and Communications