



Asotin County Health District
 719 5th Street
 Clarkston, WA 99403
 Phone: 509-243-3344 Fax 509-243-3345
 www.ac-hd.org

Asotin County Local Board of Health Meeting
OCTOBER 27, 2025 at 1:00pm

Present: Skate Pierce (Chair), Lisa Barnes (Vice-Chair), Dan Button, Brendan Johnson, Lori Loeth, Brady Woodbury, Lora Gittins, Beth Usher, Bob Lutz, Sarah Croskey, Laurie Hersey

Absent: Brian Shinn

The regular Board Meeting was called to order by Skate Pierce at 1:01pm

Topic	Discussion	Action
Minutes Approval		
Approval of the 09-29-2025 BOH Meeting Minutes	No comment, corrections, or discussion. Minutes were approved by Skate as distributed.	Approved
Financial Report		
Expense Voucher	<p>In accordance with the adopted Purchasing Policy, the October 2025 voucher and warrant packet #APPKT09251, voucher #313, in the amount of \$245,314.35, as presented, is approved. Payment processed by the Asotin County Auditor’s Office to replenish the Asotin County Public Health District’s Revolving Imprest Expense Account.</p> <ul style="list-style-type: none"> The final bill for construction will be paid in November (about \$57,000). October AP includes a payment of about \$94,000 for construction. <p>Brendan Johnson moved to approve the October 2025 Expense Voucher as presented. Dan Button seconded.</p> <p>Motion passed unanimously with no further discussion.</p>	Motion Passed
Financials presented by Sarah Croskey	<p>Financial report presented for August.</p> <ul style="list-style-type: none"> Because we now run our own payroll and benefits, the line for insurance may look different as we pre-pay insurance. This is in line with federal requirements. 	



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New Business

Presentation by Dr. Bob Lutz and Laurie Hersey

Bob and Laurie gave a presentation about Traumatic Brain Injuries and our car seat program.

Proposed Resolution 01-2025 presented by Samantha Bingman

Resolution was presented and ACHD is asking for a vote today due to Open Enrollment ending 11/24. This resolution would update ACHD policy to cover 70% of the cost for insurance for spouse/children if the employee opts to cover them. Currently, ACHD covers \$1000 for plans that include spouse/dependents. ACHD would continue to cover 100% of insurance for the employee.

Lisa Barnes moved to approve [Resolution 01-2025](#) as presented. Brendan Johnson seconded.

- There was discussion about sustainability of this resolution in terms of budget. Sarah assured the BOH that the budget can support this change. There are also contingency plans in case the cost becomes too high. The BOH can make changes to the policy down the line if needed.
- Currently, adding family to insurance is cost prohibitive (adding spouse and children costs the employee about \$1600/month) and may impact our ability to attract and retain good employees as other agencies in the region do cover more of the cost of dependents' coverage.
- Sustainability of this change was considered assuming all employees added spouse/children. We do not expect all employees to make that change but the budget was built for the most expensive options and can be sustained for the foreseeable future.

Motion passed unanimously

Motion Passed



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Meeting Adjournment	<ul style="list-style-type: none">• Skate Pierce adjourned meeting at 2:46pm, after completed agenda items discussed.	
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Meeting minutes taken by: *Beth Usher, Health Educator*

FINAL