



Asotin County Health District  
 102 1<sup>st</sup> Street | PO Box 306, Asotin, WA 99402  
 Phone: 509-243-3344 Fax 509-2432-3345  
 www.ac-hd.org

Asotin County Local Board of Health Meeting  
**February 26, 2024 at 1:00 PM**

Present: Skate Pierce (Vice Chair), Lisa Barnes, Dan Button, Brendan Johnson, Lori Loseth  
 Absent: Chuck Whitman (Chair)  
 ACHD Staff: Administrator Brady Woodbury, Lora Gittins, Beth Usher, Amy Finney, Collin Jurries, Laurie Hersey, Health Officer Dr. Bob Lutz, CLA- Sarah Croskey  
 Presenter: Heidi Berthoud  
 Public: None

The regular Board Meeting was called to order by **Skate Pierce** at **1:06PM**

Topic	Discussion	Action
<b>Minutes Approval</b>		
Approval of the 01.29.2024 BOH Meeting Minutes	<p><b>Skate Pierce</b> Called to approve January 29, 2024, regularly scheduled BOH Meeting Minutes as submitted. The meeting was held in person with Zoom connectivity.</p> <p>After no discussion or corrections, the minutes were approved unanimously as distributed.</p> <p><i>Comment:</i></p>	<b>Motion Passed</b>
<b>Financial Report</b>		
Financials	<p><u>January 2024 Balance Sheet &amp; Income Statement</u>            Still working on finalizing January financials.</p>	
Expense Voucher	<p>There will be a delay in February Accounts Payable. Once finished, a staff member from ACHD will reach out to the BOH members to get two signatures for approval. February accounts payable will be presented and voted on at the next BOH meeting.</p>	
<b>Old Business</b>		
Building Purchase	<p><u>Building Purchase Update – Brady W</u>            Should be starting the process within the next week or so on advertising for bids. Bids will be for design and construction or both into one bid. Brady W. and Sarah C. working together on defining and building Request for Proposal (RFP) and/or Request for a Quote (RFQ).</p>	



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<b>New Business</b>		
Community Health Assessment Updates	<u>Community Health Assessment (CHA) Updates – Lora G</u> Heidi Berthoud with Heidi Berthoud Consulting presented an overview of the Community Health Assessment process. The CHA will be publicly distributed next week.  <i>See attached slides.</i>	
<b>Public Comment</b>		
Public Comment	2 min per speaker. At the discretion of the Board, the comments may be addressed at the end of the meeting. <i>(No Public Comment Made)</i>	
<b>Announcements/Reports</b>		
Kiosk	<u>Kiosk – Brady W</u> DOH has a program to offer free COVID and flu tests through kiosks placed around the state and our application was accepted. The kiosk will be at our new office location in Clarkston. To date, only 17 have been granted across Washington State. ACHD may purchase additional items to include in the kiosk after it’s installed. Everything in the kiosk will be free to the public.	
Foster Park Sanitation	<u>Foster Park Sanitation – Brady W</u> ACHD put two portable toilets at Foster Park in Clarkston. There have been no issues with the toilets. They are being used frequently and those that are using them have expressed how grateful they are to have them.	
Announcements	Sarah C notified the Board that the Whitman County Chamber of Commerce gave “props to Brady W and Asotin County” for their work with the homeless population and getting the portable toilets available.	
Executive Session	None.	
<b>Scheduled Meetings</b>		
Next Meeting	1:00 PM April 29 <sup>th</sup> , 2024 Asotin County Commissioners’ Chambers	
Meeting Adjournment	<b>Skate Pierce</b> adjourned meeting at <b>2:00PM</b> , after completed agenda items discussed	

Meeting minutes taken by: *Lora Gittins, Program Manager*