



Asotin County Health District
 102 1st Street | PO Box 306, Asotin, WA 99402
 Phone: 509-243-3344 Fax 509-2432-3345
www.ac-hd.org

Asotin County Local Board of Health Meeting
March 25, 2024 at 1:00 PM

Present: Chuck Whitman (Chair), Skate Pierce (Vice Chair), Lisa Barnes, Dan Button, Lori Loseth

Absent: Brendan Johnson

ACHD Staff: Administrator Brady Woodbury, Health Officer Dr. Bob Lutz, CLA- Sarah Croskey

Presenter: None

Public: None

The regular Board Meeting was called to order by **Chuck Whitman** at **1:00PM**

Topic	Discussion	Action
Minutes Approval		
Approval of the 02.26.2024 BOH Meeting Minutes	<p>Skate Pierce Called to approve February 26, 2024, regularly scheduled BOH Meeting Minutes as submitted. The meeting was held in person with Zoom connectivity.</p> <p>Lori Loseth made a Motion to approve the Minutes, Skate Pierce Seconded, and after no discussion or corrections, the minutes were approved unanimously as distributed.</p> <p><i>Comment:</i></p>	Motion Passed
Financial Report		
Financials Expense Voucher	<p>Skate Pierce made a Motion to approve the February 2024 Accounts Payable voucher, Lori Loseth Seconded, approved unanimously, for the AP voucher that was signed already by two Board members.</p> <p>Skate Pierce made a Motion to approve the AP vouchers from January 2024 up to current, Lisa Barnes Seconded, approved unanimously.</p>	2 Motions Passed
Old Business		
N/A		



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New Business		
<p>Appointing a Health Officer</p>	<p>Recommendation to appoint Dr. Bob Lutz as Asotin County Health District Local Health Officer and discussion of employment offer.</p> <p>Skate Pierce made a Motion to appoint Dr. Lutz as Local Health Officer, Lori Loseth Seconded. Discussion included comments of support from several Board members, to include Dan Button stated that “We are fortunate/lucky to have Bob available and willing to serve.” And Dan mentioned that he fully supports this recommendation. Skate Pierce stated that “It is fantastic to have Dr. Lutz available.” Skate also offered his full support. Chuck Whitman stated, “Dr. Lutz’s presentations during COVID were very professional and appreciated and were superior to the presentations given by the State.”</p> <p>The Board members present unanimously approved appointing Dr. Lutz as Asotin County Local Health Officer.</p> <p>Skate Pierce made a Motion to compensate Dr. Lutz \$2500 per month salary, plus contribute \$400 per month to a VEBA account for Dr. Lutz. Dan Button Seconded. Discussion: Chuck Whitman inquired of Sarah Croskey if our budget supported this compensation amount. Sarah replied, “Yes, our budget supports this”. Dan Button also inquired to make sure there is sustainable funding to support this compensation amount. Sarah replied that the budget does support this, long term. Lori Loseth asked if there was a job description for Dr. Lutz? Administrator answered that we have a former contract with Dr. Lutz that we will use as a basis for creating a new job description. Sarah Croskey also mentioned that Dr. Lutz’s compensation will now be run through the Health District’s payroll.</p> <p>All Board members present unanimously voted in favor of compensating Dr. Lutz this amount.</p>	<p>2 Motions Passed</p>
Public Comment		
<p>Public Comment</p>		
Announcements/Reports		
<p>Discussion about the portable toilets at Foster Park and other issues around Homelessness</p>	<p>Brady Woodbury mentioned that the Health District is planning to place two more portable toilets at Foster Park and try to see if we can have more favorable results this time. Board members were supportive of trying this one more time.</p> <p>Chuck Whitman provided information about a small group from County and Quality Behavioral Health and a couple others are working on finding a place to set up sleeping shelters for those who are unhoused. This is a work in process and at some point, the Health District will be included in this planning. Right now, the intention is to keep the planning group small.</p>	



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Executive Session	None.	
Scheduled Meetings		
Next Meeting	1:00 PM April 29 th , 2024 Asotin County Commissioners' Chambers	
Meeting Adjournment	Chuck Whitman adjourned meeting at 1:37 PM, after completed agenda items discussed	

Meeting minutes taken by: *Brady Woodbury, Administrator*

DRAFT