



Asotin County Public Health District

102 1st Street - P.O. Box 306 - Asotin, Washington 99402

Office: (509) 243-3344 - Fax: (509) 243-3345

www.AsotinCountyPublicHealth.org

Asotin County Local Board of Health Meeting September 26, 2022 at 1:00 PM

Present: Chuck Whitman (Chair), Skate Pierce (Vice Chair), Dan Button, Lisa Barns, Brendan Johnson

Absent: Lori Loseth

ACHD Staff: Administrator Brady Woodbury, Internal Fiscal Administrator Margaret Beyerlein, CLA Sarah Croskey, Maira Richardson, ACHD Staff - Lora Gittins, Maurine Nicholson, LaAnnabra Stadtmiller, Lia Kinyon, Beth Usher, Collin Jurries

Public: 3 members of the public- Malcom MacNiel & Mark Hogan

The regular Board Meeting was called to order by **Chuck Whitman** at **1:01PM**

Public Comment:

Topic	Discussion	Action / Follow-up
Public Comment		
Minutes Approval		
Approval of the 7-25-2022 Regular BOH Meeting Minutes	Brendan Johnson Moved to approve July 25, 2022 Regularly scheduled BOH Meeting Minutes as submitted. Meeting was held in person with Zoom connectivity. Skate Pierce Seconded Motion passed Unanimously with no further discussion.	Motion Passed
Approval of the 8-22-2022 Regular BOH Meeting Minutes	Skate Pierce Moved to approve August 22, 2022 Specially Board of Health Meeting Minutes. Meeting was held in person with Zoom connectivity. Brendan Johnson Seconded Motion passed Unanimously with no further discussion.	Motion Passed
Financial Report * Was moved to the end of the meeting*		
July Financials	July Balance Sheet & Profit & Loss Presented by CLA Net income loss revenue coming in August due to FPHS funding allocation from the state will see in August Financials	
Additional Financial Comments	No additional CMTS	



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<p>Petty Cash / Travel Account Changes Discussion</p>	<p>similar size will have similar development issues in the future. Wants to build something that will be usable and able to have rentals available to the community.</p> <p>Brady Woodbury presented State requirements the lot in questions is 1100 sq. feet for septic 1900 sq. feet for WA State. Complexity State has set min. lot size is 1250 sq. feet Options to build on lots that are smaller than State minimum by the BOH creating and set standards within the Asotin County. Ideal solution would be to put in sewage lines into the Clarkston Heights lots. However, this is very expensive. BOH needs to develop a policy to have lots of record that are smaller than the State records. Policy needs to be writing in a strong way to avoid issues and miss application in the future. WAC requirements to move forward with maintenance and installation of septic system to avoid future problems- WAC is writin to follow in how land is intended to be used. Unit volume of sewage to stick within parameters. WAC can be used to build policy to allow buildings and lots to allow lots of records – WAC doesn't look at lots that are smaller than 1250sq. feet. (standards are based on different soil factors in the western side and geography of the state. BOH can put together a justified as a policy.</p> <p>Hand out from CJ to BOH members- Current WAC AI: BW to Scan and send to BOH</p> <p><u>Opinions given by BOH members:</u> Skate P: Consensus we want this to work for MM and we want to get a policy that works.</p> <p>Dan B: WAC is federal & state.</p> <p>Close Petty Cash and Travel Account Changes Discussion- AUG 2020 Note in BOH min, but no motion. For our records following motion BOH to approve closing Petty Cash and Travel Account and establish change drawer amount changed to \$65.00.</p> <p>Skate Pierce Moved to approve the petty cash motion as presented Lisa Barnes Seconded Motion passed unanimously with no further discussion.</p>	<p>Motion Passed</p>
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Updates/Discussion	<p>Suggestion to keep BOH meeting scheduled at lest until New year 2023 October, November, December – Last Monday of the Month Will discuss in October and vote in November for effect January Bi-Monthly starting in January – would rather cancel a meeting than only have bi-monthly meetings</p> <p>Dan B: requested status within our community – Department stats will be included in Program Stats</p> <p>Health and Federal Service board- Does our community have a publicity of Covid vaccine boosters? Currently no promotion for Covid Vaccine within the population. Would the BOH need to add community update from health service providers?</p> <p>BW: not usually have members come to us- but ACHD has been invited in the past to attend service centers meetings</p> <p>For the most part people who are going to get vaccinated are going to get vaccinated and those that have decided not to get vaccinated.</p>	
Executive Session	N/A	
Scheduled Meetings		
Next Meeting	1:00 PM October 31, 2022 Asotin County Commissioners' Chambers	
Meeting Adjournment	Chuck Whitman adjourned meeting at 2:34PM , after all agenda items discussed.	

Meeting minutes taken by: Margaret Burch, HR Administrator and Fiscal Reporting