



Asotin County Public Health District

102 1st Street - P.O. Box 306 - Asotin, Washington 99402

Office: (509) 243-3344 - Fax: (509) 243-3345

www.AsotinCountyPublicHealth.org

Asotin County Local Board of Health Meeting July 25, 2022 at 1:00 PM

Present: Chuck Whitman (Chair), Lori Loseth, Dan Button, Lisa Barns, Brandan Jonson, Skate Pierce

Absent: None

ACHD Staff: Administrator Brady Woodbury, Internal Fiscal Administrator Margaret Beyerlein, CLA Sarah Croskey, Maira Richardson

Public: None

The regular Board Meeting was called to order by Brady Woodbury at **1:06PM**

Public Comment:

Topic	Discussion	Action / Follow-up
Public Comment		
Minutes Approval		
Approval of the 5-23-2022 Regular BOH Meeting Minutes	<p>Skate Pierce Moved to approve May 23, 2022 Regularly scheduled BOH Meeting Minutes as submitted. Meeting was held in person with Zoom connectivity.</p> <p>Lori Loseth Seconded</p> <p>Motion passed Unanimously with no further discussion.</p>	Motion Passed
Financial Report * Was moved to the end of the meeting*		
May 2022 & June 2022 Financials	<p>Year to Date (YTD) Balance Sheet & Profit & Loss Presented by CLA</p> <p>Skate Pierce Moved to approve Balance YTD as of June 30, 2022. Regularly scheduled BOH Meeting Minutes as submitted. Meeting was held in person with Zoom connectivity.</p> <p>Brandan Johnson Seconded</p> <p>Motion passed Unanimously with no further discussion.</p>	Motion Passed
Consolidated Contacts Reporting	Review of Consolidated Contacts (Con Con) Reporting. Con Con is reported on the Accrual Basis while ACHD reports on the Cash Basis	
June-July Expense Voucher Approval	In accordance with the adopted Purchasing Policy, Procedure & Approval Process, the July 2022 voucher/warrant packet # APPKT05791 , Voucher # 268 , in the amount of \$19,771.85 , as presented, is approved. Payment may be processed by the Asotin	



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	<p>County Auditor’s Office to replenish the Asotin County Public Health District’s revolving Imprest Expense Account before the end of the month.</p> <p>Copy of Expense Voucher presented at Board meeting detailing all expenses included for reimbursement.</p> <p>Approved in tandem with financial statements as single action in the future.</p> <p>Skate Pierce Moved to approve the July 2022 Expense Voucher as presented</p> <p>Lori Loseth Seconded</p> <p>Motion passed unanimously with no further discussion.</p>	<p>Motion Passed</p>
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Program Statistics

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Unfinished Business

<p>COVID-19 Update – Asotin County</p> <p>TEAM Handbook Revisions & Updates</p> <p>Hiring for two (2) new positions</p>	<p><u>Current Covid-19 Numbers</u> – Numbers: 11 cases today, 14 day count 61. 268/100,000 HIGH – 4.4 *61 to get incident rate. 3 Hospitalizations. 71 Covid-19 deaths since start of pandemic. In Contrast over the last 11 years 1 flu death of record.</p> <ul style="list-style-type: none"> - Vaccine Rate has increased. WA ST DOH has been working with ID/ OR health providers to include vaccine records of WA residents vaccinated in those states to our records on WAIS - Gov. Inslee past proclamation for vaccination requirements and masking requirements. - Schools and COVID preparedness for testing due to symptoms and programs in place. <p><u>Edits & changes</u> to handbook highlighted in rusty orange. Table to new Board of Health – Ask to Approve at later Meeting</p> <p><u>Hiring for Two Positions</u>: Health Educator and Environmental Health Specialist- hard to complete with private industry jobs. Really good candidates for Health Edu. And hopeful to fill in the next few weeks.</p>	
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New Business



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<p>New Board of Health Applications Discussion</p>	<p>New BOH Administration & Orientation – CLA, Dr. Lutz and Public Health CLA is a contacted accounting firm ACHD to support the Financial Side of Reporting</p> <p>Dr Lutz is an employee of ACHD as the Health Officer- Was not available for this meeting.</p> <p><u>Public Health</u> National Symbol of Public Health Local Health Jurisdictions (LHJ) must be as strict at RCW and WAC or may be more strict Presented examples of ACHD work in Septic and Vital Records. The Local Board of Health is the action arm of Public Health</p> <p>Presented the WASAPHO Training 8/31 – 9/1 as an opportunity to meet with other Statewide Board of Health members in Spokane, WA . Would be best to have 3-4 members attend</p> <p>Following Roberts Rules of Order Chair selections with following motions to nominate</p> <p>1. Chuck Whitman selected as Chair <u>Daniel Button</u> Moved to select Chuck Whitman as Chair <u>Brandan Johnson</u> Seconded Motion passed unanimously with no further discussion.</p> <p>2. Skate Price Selected as Vice Chair <u>Lori Loseth</u> Moved to select Skate Pierce as Vice Chair <u>Daniel Button</u> Seconded Motion passed unanimously with no further discussion.</p> <p>Presented BOH Charter Requesting BOH members to review mark up and bring discussion and form conclusion at next regularly scheduled BOH Meeting Financials Presented at end of meeting (See above)</p>	<p>Motion Passed</p> <p>Motion Passed</p>
<p>Updates/Discussion</p>	<p>Monkeypox is a developing communicable disease is not an STI</p>	
<p>Executive Session</p>	<p>N/A</p>	
<p>Scheduled Meetings</p>		
<p>Next Meeting</p>	<p>1:00 PM September 26, 2022 Asotin County Commissioners’ Chambers</p>	



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Meeting Adjournment	Chuck Whitman adjourned meeting at 2:29PM, after all agenda items discussed.	
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Meeting minutes taken by: Margaret Beyerlein, Internal Fiscal/HR Administrator

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