



# Asotin County Public Health District

102 1<sup>st</sup> Street - P.O. Box 306 - Asotin, Washington 99402

Office: (509) 243-3344 - Fax: (509) 243-3345

[www.AsotinCountyPublicHealth.org](http://www.AsotinCountyPublicHealth.org)

## Asotin County Local Board of Health Meeting February 28, 2022 at 1:00 PM

**Present:** Chuck Whitman (Chair), Lori Loseth (Vice Chair), Monika Lawrence, Chris Seubert, Skate Pierce, Brian Shinn

**Absent:** None

**ACHD Staff:** Administrator Brady Woodbury, Internal Fiscal Administrator Margaret Beyerlein, Health Officer Dr. Robert Lutz, CLA Sarah Croskey

**Public:** None

The regular Board Meeting was called to order by Chuck Whitman at 1:01

**Public Comment:**

Topic	Discussion	Action / Follow-up
<b>Public Comment</b>		
<b>Minutes Approval</b>		
Approval of the 1-31-2022 Regular BOH Meeting Minutes	<p><b>Brian Shinn</b> Moved to approve January 31, 2022 Regularly scheduled BOH Meeting Minutes as submitted. Meeting was held in person with Zoom connectivity.</p> <p><b>Lori Loseth</b> Seconded</p> <p>Motion passed Unanimously with no further discussion.</p>	<b>Motion Passed</b>
<b>Financial Report</b>		
January 2021YTD Financials	<p><b>January 2022 Balance Sheet &amp; Profit &amp; Loss</b></p> <p>Sweep kept at \$500.00, \$ moved in March</p> <p>Financial Update – Major change is SAO</p> <p>Audit Update – adjusted 2020 financial statement from SAO BARS post employment change were not presented when done in May of 2021 SEWEDA grant not disclosed as passed through reporting side error</p> <p><b>Skate Pierce</b> Moved to approve <b>January 2021</b> Financials as presented.</p> <p><b>Chris Seubert</b> Seconded</p> <p>Motion passed unanimously with no further discussion.</p>	<b>Motion Passed</b>



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<p>December 2021 YTD Expense Voucher Approval</p>	<p>In accordance with the adopted Purchasing Policy, Procedure &amp; Approval Process, the <a href="#">February 2022</a> voucher/warrant packet # <a href="#">APPKT05369</a>, Voucher # <a href="#">263</a>, in the amount of <a href="#">\$20,512.73</a>, as presented, is approved. Payment may be processed by the Asotin County Auditor's Office to replenish the Asotin County Public Health District's revolving Imprest Expense Account before the end of the month.</p> <p>Copy of Expense Voucher presented at Board meeting detailing all expenses included for reimbursement.</p> <p><a href="#">Monika Lawrence</a> Moved to approve the <a href="#">February 2022</a> Expense Voucher as presented</p> <p><a href="#">Chris Seubert</a> Seconded</p> <p>Motion passed unanimously with no further discussion.</p>	<p><b>Motion Passed</b></p>
<p><b>Program Statistics</b></p>		
<p><b>Unfinished Business</b></p>		
<p><b>New Business</b></p>		
<p>COVID-19 Update - Asotin County Dr. Lutz Presentation</p> <p>Solid-Waste &amp; Code Enforcement</p>	<p><u>Current Covid-19 Numbers</u> - 20 cases today, 957 total cases in month of January, Hospitalized 3 currently, 1 death during this</p> <p>Dr. Lutz Presentation - sent in a PDF</p> <p><u>Solid Waste Code Enforcement Proposal</u> (Budget Related) County commissioner lever to be in 2022 - Sheriff &amp; Ed yet to work out details for ACHD Will have reporting req. and reporting through EH [Res 22 amendment interlocal agreement read by Chair] Jan-Dec 2022 ONLY, first payment due March 2022. \$15,000 budget. Condemning property due to solid waste issues (use of Dr. Lutz Health violation ability to put stop to residence to be charged ordinance that identifies Waste to be charged to person living on the property not just they property owner. Fine for ea day not cleaned up.</p>	





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<p>Environmental Health updates—OSS Minimum Lot Size Requirements, other updates</p>	<p><u>Environmental Health updates—OSS Minimum Lot Size Requirements, other updates</u>          Many lots of record that are smaller than the minimum lot size down to 1250 sq.ft. req a waiver to install a septic system. In the past WA State would work with counties to wave. Going forward Griffen vs. Thurstin County DOH refers to regarding installation of septic. DOH will not approve a waiver for a lot less than 1250sq ft. Sewer is a block &amp; ½ away. 200 ft or less req to hook to sewer.</p> <p>County to do local improvement districts. Property Owners to approve</p> <p>Community member Pat Paasch- owner west 1718 Westwood Drive built a house in 1983 address 1714 Westwood Drive. Has water to it would like to know how the lot. Is it possible to put restrict size of building and bathrooms of new buildings? County could put restrictions on lots for bedrooms. We can only be MORE strict at the county level can not be less strict than the State</p> <p>Most homes within that development – wrongly installed septic system failures are undersized by 40% since WAC was interpreted wrong in the past. Intent to look into putting in a sewer system withing the Clarkston Heights.</p> <p>Price to install a sewer system \$8,000-\$10,000 to connect to into PUD system          May ne as many as six lots rendered useless due to the State Law. Plotted prior to the State Law change for refusal to wave any lot smaller than 1200 sq.ft.</p>	
<p>Audit update</p>	<p><u>Audit update</u> - adjusted 2020 financial statement from SAO BARS post-employment change were not presented when done in May of 2021 SEWEDA grant not disclosed as passed through reporting side error</p>	
<p>Surplus Ford Van</p>	<p><u>Surplus Ford Van – speedometer does not work.</u>          Motion  <b>Brian Shinn</b> Moved t support Surplus Ford Van as presented  <b>Skate Pierce</b> Seconded</p>	<p><b>Motion Passed</b></p>



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HB 1152 Updates/Discussion	<u>HB 1152 Updates/Discussion</u> 7 person board [3 citizens, 3 elected, 1 tribal representative] Equal or more  Charter - By Laws 2017 will need to be re-done	
Executive Session	N/A	
<b>Scheduled Meetings</b>		
Next Meeting	1:00 PM March 28, 2022 Asotin County Commissioners' Chambers	
Meeting Adjournment	<b>Chuck Whitman</b> adjourned meeting at 2:52 PM, after all agenda items discussed.	

Meeting minutes taken by: Margaret Beyerlein, Internal Fiscal/HR Administrator