



Asotin County Health District On-site Sewage System (OSS) Program Permit Process and Fees 2024

Houses and businesses in Asotin County that are more than 200 feet from a sewer system must have a permit for an On-site Sewage System issued by ACHD (WAC 246-272A).

Fee	New Residential (Lic'd Designer & Installer)	New Residential Homeowner Design & Install or Homeowner Design & Lic'd Installer (Gravity Sys Only)	Replacement / Reserve System	Commercial System	Modification, Minor Repair, or Greywater System	Tank Repair or Replacement
Site/Soil Evaluation ^a (TC 44.2012)	\$95	\$95	\$95 <i>(if required)</i>	\$95	NA	NA
Application (TC 44.2011) , Plan Review (TC 44.2013) & Final Inspection (TC 44.2014)	\$240	\$240	\$240	\$240	NA	NA
OSS Permit*	\$450 (TC 44.2018)	\$650 (TC 44.2020)	\$500 (TC 44.2019)	\$600 (TC 44.2021)	\$450 (TC 44.2023 Mod) TC 44.2022 Rep TC 44.2024 Grey)	\$275 (TC 44.2025)
Total	\$785	\$985	\$740 - \$835	\$935	\$450	\$275

- a) For site-evaluations for subdivision of lots, or multiple lots at one time, please contact ACHD. Standard site evaluation is 1 hour of time and includes up to 4 test pits (must be dug prior or during inspection). Any time exceeding 1 hour may be subject to a \$95/hour surcharge.
- b) Any additional inspections or site visits needed in the process of approving an OSS may be subject to a \$95/hour surcharge

Step I. Site Evaluation

- **Site Evaluations** determine what areas on a property meet state code for the installation and operation of an OSS. This process verifies and determines the state minimum land area requirement, OSS treatment method and distribution type, classifies the soils, and ultimately will identify the size requirements of the drain field and replacement area.
- If not placing in a currently approved reserve area meeting current state code, a Site Evaluation is required. Pre-existing Site Evaluations *may* be honored if adequate documentation is available and ACHD accepts the information provided as valid.

Step II. Design Application

- Contact a Washington State Licensed OSS Designer or Engineer to design a site-appropriate OSS system, based on the Site Evaluation criteria. Homeowners may also design systems. Homeowner is defined as the person who owns the property where the sewage system will be installed and will occupy the residence served by the on-site sewage system for at least six(6) months.
- Complete the **On-site Sewage System Application and Design Packet**. The plans will be reviewed for compliance with state and county code, and site-specific criteria. If there are any issues with the submitted design, it will be returned until the plans meet all requirements.

Step III. Installation and Permitting

- When the design is approved and all fees are paid, a **Construction Permit** will be issued to begin the installation of the OSS. **For new development, this permit will be shown to the building department.*
- Contact a Licensed OSS Installer to install the system according to the approved plans. Homeowners may install the system with pre-approval (see above fee schedule).
- Prior to covering or using the system, contact ACHD to schedule a **Final Inspection**. At the time of the final inspection, the installer must have an **"As-Built"** record drawing ready.
- After the final inspection is complete, and the "As-Built" record drawing has been obtained, an **Operational Use Permit** will be issued to the homeowner to begin using the system. This permit should be kept with the property records of your home.

Step IV. Maintenance and Operation

- Every three (3) years or as required by WAC 246-272A-0270(d) hire an ACHD licensed pumper to pump and dispose of the system's solids.